

Early Years Holiday Club Assistant
Full time/part time
Required from October 2026

St John's is a co-educational Independent School for pupils aged between 2 and 16 years. We are proud of our educational provision and offer you the opportunity to join our successful school as a part-time, caring, and enthusiastic Early Years Holiday Club Assistant to join our Pre-Reception team, working with children aged between 2 and 5.

We are looking for an applicant with a genuine passion to nurture and encourage young children. Working well within our friendly and supportive team is essential.

Hours and days of work:

- St John's School holidays plus additional hours during term time, as required.
- Our opening hours are 7:30am until 6pm and we are seeking staff who can work flexibly between these hours from Monday to Friday.
- We would prefer for the successful candidate to work from 8am to 6pm Monday to Friday, but we are happy to receive requests for part time working. Please send a covering letter along with your completed application form.

You must:

- Have a full and relevant Level 2 or Level 3 qualification.
- Have a genuine passion to work with children.
- Be a positive role model.
- Be willing to accompany the children to Forest School sessions.
- Have excellent communication skills.
- Have a strong knowledge of the EYFS.
- Be willing to change nappies.
- Previous experience in a school environment would be an advantage.

If you are a caring and dedicated member of staff who has ticked all the above, then we would very much like to hear from you.

We offer:

- The chance to be part of a supportive and friendly team.
- Purpose built EYFS classrooms with two outside areas and a Forest School.
- Fantastic working environment where staff are valued.
- A school lunch.
- Onsite parking.

If you wish to apply for the role, please complete our application form which can be found on the St John's School website: www.stjohnsschool.net.

We encourage applicants to apply as soon as possible as we reserve the right to close the job advert in advance of the deadline if we find the suitable candidate.

Please contact Mrs Gutteridge if you have any questions about the role:

s.gutteridge@stjohnsschool.net

Visits to the school are warmly welcomed.

Closing date: Tuesday 9th June 2026

Interviews: Thursday 11th and Friday 12th June 2026

Start date: October 2026 (subject to completion of all safer recruitment checks and safeguarding training).

Important Safeguarding Information

We are fully committed to safeguarding and promoting the welfare of children and we expect all staff to share this commitment. To ensure this, our recruitment and selection policy follows both local and national guidance.

All offers of employment are subject to the receipt of satisfactory references, satisfactory online searches, and an Enhanced DBS check, and where applicable, a prohibition from teaching check.

In compliance with Safer Recruitment guidelines, CVs cannot be accepted. Please complete an electronic application form. We must have the full contact details of two referees, including their name, address, telephone number and email address. Please note that we will write to the Headteacher for all education references. Incomplete application forms will not be considered.