

CATERING ASSISTANT

PART TIME – Monday to Wednesday 7.15am – 2.15pm

We are looking to employ a part time catering assistant on a permanent basis working Monday to Wednesday from 7.15am until 2.15pm, term time only.

Main duties to include:

- Preparing the room and food and serving our breakfast club
- Preparing and serving mid-morning break
- Serving lunch from our main dining room
- Cleaning tables and benches between sittings
- Cleaning of servery and equipment afterwards
- plus, any other duties required.

This position involves working with children aged between 2 and 16 years and as such, the successful candidate must show kindness, patience and be supportive of the ethos of the school. In addition, the successful candidate must be a good team player and must be adaptable to the ever-changing school environment.

If you wish to apply for the role, please complete our application form which can be found on the St John's School Website: www.stjohnsschool.net.

Closing date: 29th August 2025

Interviews: w/c 15th September 2025

Important Safeguarding Information

We are fully committed to safeguarding and promoting the welfare of children and we expect all staff to share this commitment. To ensure this, our recruitment and selection policy follows both local and national guidance.

All offers of employment are subject to the receipt of satisfactory references, satisfactory online searches, and an Enhanced DBS check, and where applicable, a prohibition from teaching check.

In compliance with Safer Recruitment guidelines, CVs cannot be accepted. Please complete an electronic application form. We must have the full contact details of two referees, including their name, address, telephone number and email address. Please note that we will write to the Headteacher for all education references. Incomplete application forms will not be considered.