

February 2023

Dear Parents,

**Final Arrangements Letter for the BSMA Music Festival 14<sup>th</sup> and 15<sup>th</sup> March 2023**

As we get closer to the BSMA Festival, I would like to clarify a few final arrangements for the Tuesday rehearsal in the day and concerts on Tuesday and Wednesday evenings.

**Please note that pupils will not be going into school at all on Tuesday 14<sup>th</sup> March and will need to be transported to and from the theatre directly by parents.**

Please drop your son/daughter off on Tuesday the 14<sup>th</sup> at the front of the main entrance of Towngate Theatre, Basildon, **between 9am and 9.15 am**, ready for the rehearsal to commence promptly at 9.30am. I will be there to register everyone. Your son/daughter should wear school uniform. They should bring a packed lunch, a snack and enough to drink for the day (no fizzy drinks, glass bottles or cans are permitted at the theatre). Ukulele players must bring their music and instruments with them.

There will inevitably be some sitting around backstage during the rehearsal so the organisers have recommended that your son/daughter bring a book to read quietly whilst the other acts are rehearsing. Electronic games are forbidden. There is no need to bring any money as there will not be an opportunity to buy anything at the theatre.

Please collect your son/daughter at the end of the rehearsal at **3pm** from outside the main entrance of the theatre. The organisers have asked that for the evening, parents should park either in the Westgate or the multi-storey car parks and deliver children on foot outside the front of the main entrance no earlier than **6.30pm and no later than 6.45pm** on both evenings, collecting them from the same spot at the end of the performances. The children should wear their BSMA purple T shirts (which will be given out soon), and black/school trousers or leggings and black shoes on both nights. The concerts are anticipated to last just over an hour and will start at **7.00pm**.

I trust this information covers all the arrangements for the up-coming dates, but if there is anything else you wish to know, then please don't hesitate to contact me.

I look forward to seeing you at the concerts.

Yours sincerely,

Mrs K. J. Lane  
Head of Music